

TROOP INFORMATION BOOKLET



TROOP 993

**MUSTANG DISTRICT WEST
SAM HOUSTON AREA COUNCIL
SOUTHERN REGION
BOY SCOUTS OF AMERICA**

Table of Contents

Troop 993 — Information Booklet

FRONT POCKET

- New Scout Orientation Guide
- BSA Youth Application
- BSA Annual Health and Medical Record, Part A,B & C
- SHAC Medication Form
- Troop 993 Code Of Conduct Form
- Scoutmaster Conference Checklist

Forms must be returned within two weeks along with the appropriate fees to the Troop Membership Coordinator.

BOOKLET

General Information

1. Parent and Scout Commitment
 2. Troop Meetings
 3. Overview of Troop Organization
 4. Attendance
 5. New Member Joining Requirements and Patrol Placement
 6. Transferring Scouts and Patrol Placement
 7. Patrol Method
 8. Boy Run Troop
 9. Training
 10. Fees and Finances
 11. Uniform & Equipment
 12. Camping
 13. Tripmaster
 14. Transportation
 15. Advancement
 16. Merit Badge Procedures
 17. Troop & BSA Forms
 18. Communications
 19. Order of the Arrow
 20. Scout Building and Grounds
- Personal Camping Equipment List
 - Recommended Vehicle Safety Equipment
 - Uniform Requirements
 - Code of Conduct Form
 - Code of Conduct Violation Procedure

BACK POCKET

- BSA Adult Application
- BSA Annual Health and Medical Record (Parts A, B & C)
- SHAC Merit Badge Counselor Information
- Personal and Vehicle Information Form

TROOP 993

GENERAL INFORMATION

We are pleased that you and your son are interested in joining Troop 993 of the Boy Scouts of America. We offer over 30 years of history and tradition and a sense of Spirit of Scouting that is unique to the scouting community. We are an active Troop with a program designed and run by the Scouts for a meaningful outdoor experience. In order that your son receives the best program possible the Troop standards have been set high. Both parent and Scout must be prepared to uphold standards of the Troop. This booklet is designed to make you aware of opportunities that await your son. We encourage questions and discussion about concerns regarding the Troop and its programs. Please feel free to contact the Scoutmaster, an ASM or a Committee member with your questions.

1. PARENT AND SCOUT COMMITMENT

In Scouting, the key to success is participation. We feel that the Scout should participate in almost every event in order to truly benefit from the program as well as be eligible for advancement in rank. We strongly encourage the parents of the Scout to also join the Troop in a volunteer position. Although we operate on the basis that the Scouts learn best by doing for themselves, we know that your son's interest and accomplishments will reflect directly from your support and participation with him. It is the Troop's expectation that locally residing, separated or divorced, parents will both be active and supportive when it comes to their son's involvement in Troop camp-outs and events. If requested, Troop 993 will make every effort to provide duplicate information regarding Troop Activities. Scouts and parents who fail to be active participants in the Troop program should speak with the Scoutmaster prior to re-registering for the following year.

A Troop Committee meeting is held every first Monday of the month and Committee Members are expected to attend. Parents not currently holding a committee position are also welcome to attend. Joint Troop Committee/Parent meetings are held during the year where items requiring a full Troop parental discussion/decision (vote) are addressed. The meeting dates are reflected on the Troop calendar.

We hope that parents will support the Troop by taking active leadership roles as either Troop Committee Members, Assistant Scoutmasters, Merit Badge Counselors, or Fund-raising Chairpersons and providing transportation and additional adult supervision for Troop outings/events.

2. TROOP MEETINGS

Troop meetings are held Monday nights from 7:30 until 9:00 pm at the Scout Building behind Ashford United Methodist Church (AUMC). The opening flag ceremony begins promptly at 7:30, so it is very important for your son to be on time and in full Scout uniform appropriate for the season of the year.

Scouts are required to let their Patrol Leaders know when they are unable to attend a meeting or activity and to be responsible for obtaining any information they may have missed by talking with their Patrol Leader directly after the missed outing or activity. Patrols will be responsible, on a rotational basis, for Setup, Opening Ceremonies, and Cleanup. Scouts will sit or gather by Patrols at all Scout meetings.

Parents are always invited to attend meetings and quietly observe, but are asked not to set a bad example for Scouts by talking loudly and moving about during the meeting. Find a chair and sit back and enjoy the action. If you need to converse, please step outside to the hallway, another room or porch.

Understand that during the meeting is also not the best time to engage the Scoutmaster in conversation as his attention should be, and must be, with the Scouts. He will be happy to meet briefly with parents after the meeting to answer questions or arrange another mutually agreeable time to talk.

Please note there are also special activities conducted between 7:00 and 7:30 pm on most meeting nights. These activities include First Class Emphasis skill teaching/testing sessions by the Troop Guides/Instructors for Scouts new to the Troop, Scoutmaster Conferences, Board of Reviews for rank advancement as well as the New Parent Orientations, Life to Eagle Orientation and Merit Badge classes. Your Scout will know if he (or his parent) is required or needs to attend.

3. OVERVIEW OF TROOP ORGANIZATION

REGIONAL/COUNCIL/DISTRICT	Troop 993 is a part of the Southern Region, Sam Houston Area Council and Mustang District of the Boys Scouts of America.
CHARTER ORGANIZATION	The Troop has been chartered to the Ashford United Methodist Church for over 35 years. The Church is our sponsor and is responsible to the Council for the Troop and its activities. The Church also provides the Troop with a place to meet. The Troop applies for Recharter in December of each year.
CHARTER ORGANIZATION REPRESENTATIVE	This individual is a member of the chartering organization and acts as the liaison between the Troop and the chartered organization.

ADULT POSITIONS

TROOP COMMITTEE

This group is made up of the parents of Scout members and through adult-led subcommittees is responsible for the administrative functions of the Troop. These positions follow.

CHAIRMAN	Presides over the monthly Troop Committee meetings and coordinates Committee activities.
VICE-CHAIRMAN	Presides over the monthly Troop Committee meetings in the absence of the Troop Committee Chairman.
SECRETARY	Maintains minutes of Troop Committee meetings and other meetings called by the Troop Committee Chairman or Scoutmaster. Handles correspondence for the Troop and oversees the Quarterly Troop Newsletter.
TREASURER	Maintains Troop and Individual Scout financial records, prepares yearly budget, collects and disburses fees and other funds. May oversee fundraising activities.
RECHARTER	Completes Troop Recharter process each December.
ADVANCEMENT	Maintains individual Scout advancement records, coordinates Board of Reviews, Troop and Eagle Court of Honors and promotes the Troop Merit Badge program.
MERIT BADGE COUNSELOR	Works with the Advancement Chairperson and promotes the Merit Badge program.
QUARTERMASTER	Works with the Scout Quartermaster to supervise the issuing, maintenance, replacement and purchasing of Troop equipment. (This position is usually held by an ASM).
HEALTH/SAFETY	Maintains the Troop medication and medical forms (for both youth and adults) and advises the Troop Committee and Scoutmaster as to the health and safety needs of the Troop.
OUTDOOR ACTIVITIES & TRANSPORTATION	Obtains Tour permits for outings/events requiring permits. Ensures that the Troop has committed drivers for all Troop outings. Confirms information regarding insurance and TDL of all drivers. Ensures that the vehicle checks occur prior to leaving on an outing.
TRAINING	Maintains the records of all adults with regard to the various training courses/certificates needed to plan outings and other activities.
SERVICE PROJECTS	Assist the Scouts in finding service projects within the community. Assists Life Scouts in locating an appropriate Eagle project.
PUBLICITY	Arranges for appropriate photos and articles about the Troop and individual Scouts to be published in the newspaper and the AUMC newsletter.
FAMILY PROGRAMS/ ACTIVITIES	Plans various activities throughout the year that will allow families to get to know each other better.
MEMBERSHIP/ RECRUITING	Works throughout the year to promote the transfer of Webelos into our Troop. Assists those Scouts who want to be Den Chiefs in finding a Den. Is involved at the District and community levels to promote the Troop.

NEW SCOUT FOLDERS/ RESOURCE SURVEYS	Maintains information contained in the New Scout folders on disk and in hard copy at all times. Obtains parental resource surveys yearly at Rechartering and from all new Scouts upon registration with the Troop.
FUNDRAISING	Chairs or assists Fundraiser activity. Also searches for new fundraising activities to present to Committee for approval and then to Scouts for approval and implementation.
REFRESHMENTS	Provides refreshments at Court of Honors, Holiday parties and Webelos Open House as requested by the Scoutmaster and/or PLC.
CHAPLAIN	Works with Scout Chaplain's Aide to conduct monthly Scout's Own and to promote the various religious emblems program.

UNIFORMED ADULTS **This group is made up of parents and other qualified adults who mentor and give guidance to the Scouts in the Troop.**

SCOUTMASTER (SM)	The Scoutmaster is recommended for appointment by the Troop Committee and is approved by the Chartered Organization. The Scoutmaster is the primary adult responsible for guiding the Scouts in operating and running the Troop.
ASSISTANT SCOUTMASTERS (ASM)	Assistant Scoutmasters are appointed by the Scoutmaster with the consent of the Troop Committee and the approval of the Chartered Organization. The Assistant Scoutmasters work with the Scoutmaster and the Patrols in developing and implementing the program for the Troop meetings, campouts and other activities.

YOUTH POSITIONS

ELECTED POSITIONS **Troop elections are held twice a year, in April and October, at which time eligible Scouts may run for the following positions:**

SENIOR PATROL LEADER (SPL)	Presides over the Patrol Leaders Council (PLC) made up of the Senior Patrol Leader, the two Assistant Senior Patrol Leaders, the Patrol Leaders, and the Scribe who assist the Senior Patrol Leader in running the Troop with the guidance of the Scoutmaster and Assistant Scoutmasters.
ASSISTANT SENIOR PATROL LEADER-MEETINGS (ASPL)	Works with PLC to develop, plan, promote and manage the Troop program for monthly (short-term) outings, summer/winter camp (long term) outings and High Adventure (Venture Patrol) activities.

PATROL LEADERS (PL)	Elected by the Troop members to lead one of the Patrols comprised of six to eight Troop members. The Patrol leader is responsible for implementing the Troop program developed by the PLC. The Patrol Leader appoints an Assistant Patrol Leader and Quartermaster.
SCRIBE	Keeps minutes of the PLC and Troop meetings, conducts uniform inspections, collects fees and funds, writes thank-you letters, and maintains the Troop advancement board.
HISTORIAN	Records the history of the Troop activities and maintains the Troop scrapbook/photo albums.
QUARTERMASTER	Works with the Adult Quartermaster to supervise the issuing, maintenance, replacement and purchase of Troop equipment. Responsible for instructing Scouts in the proper use of new equipment.
LIBRARIAN	Maintains and issues books and merit badge pamphlets from the Troop Library. Suggests new books to purchase and add to the Troop Library.
CHAPLAIN'S AIDE	Develops and leads the monthly Scout's Own and promotes the various religious emblems programs.

APPOINTED POSITIONS **The Scoutmaster appoints a scout to the following positions dependent upon rank, seniority maturity, skills/ability and interest:**

TROOP GUIDES	Assists and guides the Patrol Leader of the New Scout Patrol. Assists in teaching and testing of Scouting skills to the new Scouts.
INSTRUCTORS	Plan, teach and test Troop members on specific Scouting skills.
O/A REPRESENTATIVE	Acts as a liaison between the Troop and the Order of the Arrow. Promotes Troop camping and cheerful service.
JUNIOR ASSISTANT SCOUTMASTER	Able to act in the role of an Assistant Scoutmaster in all matters where adult age is not a requirement.

The PLC meets monthly, usually the Monday night following a Troop outing, from 8:00 to 9:00 pm in lieu of a Troop Meeting. The Scoutmaster Team meetings are on the same night from 7:00 to 8:00 pm.

4. ATTENDANCE

All elected and appointed youth positions in the Troop have attendance requirements which must be met in order to be considered to have given satisfactory service in a leadership position to meet the requirements for rank advancement. The attendance requirements for each of the elected positions are set by the PLC with the Scoutmaster's approval.

The Scoutmaster will counsel any Scouts who are not meeting their attendance requirements or are not fulfilling the responsibilities of their leadership role. Those who continue to unsatisfactorily discharge their duties are subject to removal from office at the discretion of the Scoutmaster and will not be considered for advancement until satisfactory completion of the leadership requirement has been met.

All candidates for elected and appointed positions are expected to attend Troop Junior Leader Training (TJLT) prior to or just after election or appointment to their positions. Some Scouts may be recommended by the Scoutmaster to attend the Council Junior Leader Training Conference (CJLTC). Scouts who perform exceptionally well at the CJLTC may be selected/nominated to attend National Junior Leader Instructor Training (NJLIT) at Philmont.

5. NEW MEMBER JOINING REQUIREMENTS AND PATROL PLACEMENT

In order to join Troop 993, all prospective new members (Webelos) are required to attend *two Troop meetings*, complete the Boy Scout Youth Application for membership, learn the joining requirements contained in the **Boy Scout Handbook** and attend a conference with the Scoutmaster and their parent(s). It is also *highly recommended* (but not required) that the prospective new member and their parent(s) attend a *Troop outing* as well.

Prospective new members who are not Webelos and who have had no prior association with Scouting are required to attend *three Troop meetings*, complete the Boy Scout Youth Application for membership, learn the joining requirements contained in the **Boy Scout Handbook**, attend a conference with the Scoutmaster and their Parent(s) and *attend a Troop outing* as well.

After fulfilling these requirements, the new Scout will be assigned to a New Scout Patrol where he will work with other new Scouts to develop basic Scout skills, learn about the Troop mechanics and develop leadership skills appropriate to his age and maturity level.

During the first 5-8 months in the Troop the New Scout Patrol will rotate the duties of Patrol Leader, Assistant Patrol Leader, Quartermaster, and Grub-master. Parents should provide minimal to no help at all to their Scout who are assigned as Grub-master. When it comes to shopping - absolutely refrain from taking the Scout's list and doing the shopping for him! Direct your son's questions to his Patrol Leader or Troop Guide.

The New Scout Patrol will fully participate in the regular Troop program under the guidance of the Troop Guides, Instructors and an Assistant Scoutmaster (ASM).

6. TRANSFERRING SCOUTS AND PATROL PLACEMENT

New members, First Class and above, who were registered Scouts in another Troop, and are transferring into Troop 993 are required to attend *three Troop meetings and a Troop outing*, complete a Boy Scout Youth Application for membership transfer and attend a Scoutmaster conference with their parent(s) to confirm rank. First Class and above transfer Scouts will be placed in different Patrols at each meeting/outing so that they have an opportunity to get to know the Scouts in the Troop. Final placement in a Patrol will be determined at the Scoutmaster conference.

Transferring new members who have not attained the rank of First Class are required to attend *three Troop meetings and a Troop outing*, complete a Boy Scout Youth Application for membership transfer and attend a Scoutmaster conference with their parent(s). They will (1) be placed in a New Scout Patrol so that the Troop Guides, Instructors and an Assistant Scoutmaster can assess their Scouting skill level before (2) transferring them to a regular Patrol. Placement in a regular patrol will be determined at the Scoutmaster conference.

After the next Troop election, the transferring Scout will be given the opportunity, along with the other members of the Troop, to list their choices for a regular Patrol.

7. PATROL METHOD

With the exception of the New Scout Patrols, the ages and ranks of the Scouts vary within the regular Troop Patrols. Each Patrol has its own name, meetings, flag, yell and sense of identity. Each Patrol generally consists of 6-8 Scouts. In addition, each Patrol has at least one trained Assistant Scoutmaster (ASM) designated to serve as a mentor to the Patrol Leader. The Patrol Leader, or in his absence, the Assistant Patrol Leader, is responsible for organizing and leading all activities of the Patrol.

Patrols are the working units of the Troop. Troop activities are carried out by the Patrols under the direction and leadership of the Patrol Leader. At Troop meetings each Patrol is given time to have a Patrol Meeting in which to develop scouting skills and plan other activities. In camp and on outings, patrol members help one another set up tents, set up dining flies, cook meals, and do clean up.

Troop 993 also encourages Patrols to have activities separate from the normal Troop activities in order to build Patrol unity and camaraderie so that the Patrol becomes a team of good friends working together to make good things happen in the Troop.

8. BOY RUN TROOP

The Troop embraces the philosophy of **Boy Run Troop**. The concept of a Boy Run Troop basically has to do with adult led, but boy run. As one writer put it,

“The Patrol Method is not ONE method in which Scouting can be carried on. It is the ONLY method!” The Patrol Method is working when the Scoutmaster and Assistant Scoutmasters act as a mentor to the boys, helping the boys by word and example to lead one another, to influence one another, to encourage competition and excitement so that the boys grow as a group and as individuals. It is less about what the adults do and more about what the Scouts do to make things happen.

As questions arise pertaining to the Troop, Scouting, methods, skills, First Class Emphasis, etc., allow your Scout to ask questions *for himself* of the other Scouts. Simply let your son have the opportunity to be responsible for himself. This also allows the older Scouts to exercise their leadership skills while passing along knowledge and skills to your Scout. Always feel free to encourage your Scout, but allow your Scout to explore his independence and earn confidence while growing to become a responsible young man in our Boy Run Troop.

9. TRAINING

No one in Boy Scouting is ever asked to do something without being offered the requisite training first. To that end there is a list of training courses and dates (for both adults and scouts) posted on the bulletin board. Fast Start will be presented soon after the First Class Emphasis Program begins. We encourage every parent to attend Adult Basic Leader—Scoutmaster Fundamentals, Troop Committee Training, and Youth Protection. Training is offered as part of Adult Basic Leader —Scoutmaster Fundamentals or can be scheduled separately for the Troop parents.

In many instances the Troop cannot attend events, activities and outings without adults trained in CPR, Standard First Aid, When Help is Delayed, Lifesaving, Canoeing and Kayaking, Safe Swim Defenses and Safety Afloat, etc.

Scouts may not rock climb, rappel, shoot rifles or shotguns without a Certified Instructor in attendance. Many times there are parents within the Troop who already have this level of expertise already who will volunteer their time to instruct/supervise the scouts. But parents must be willing to come forward and take the necessary courses in order to obtain these needed certifications. The Scoutmasters attempt to maintain certification in major areas, but I’m sure you will agree that they cannot do it all.

10. FEES AND FINANCES

The following fees for Scouts and adults (Troop Committee, Uniformed Adults, Merit Badge Counselors etc.) are collected by the Membership Coordinator or The Troop Committee Treasurer/Troop Committee Vice-Chairman.

FEE	AMOUNT	PURPOSE
COUNCIL DUES/ INSURANCE	\$16.00	Collected annually in November to cover Council and National Membership services and limited insurance (\$1.00) coverage while on Scouting activities.
BOY'S LIFE MAGAZINE	\$12.00	Collected annually in November to cover voluntary subscription to the monthly <i>SCOUTING</i> magazine for youth.
TROOP DUES	\$70.00	Collected in November to cover the cost of awards, badges, and some maintenance or purchase of Troop equipment.
MONTHLY CAMPOUT FEE	VARIABLES	Collected at least two weeks prior to each monthly camp-out from Scouts and leaders planning to attend. Fees cover the cost of food, campground fees and Transportation. The cost is approximately \$35.00 per camp-out except for those requiring special activity fees such as rock climbing, zip lining and canoe rental, etc.
SUMMER CAMP FEE WINTER CAMP FEE	VARIABLES	The adult responsible for summer/winter camp registration collects this fee in installments from the Scouts planning to attend camp. The fee covers registration and transportation costs. Depending upon the camp and its location, the fee runs anywhere from \$150.00 to \$200.00 for in-state fees and approximately double for out-of-state travel.
ADULT SCOUTER FEE	\$16.00	Collected in November from each adult who volunteers to take a position on the Troop Committee or is invited to take a position as a Uniformed Adult or simply wants to be a registered parent. The fee covers the cost of Council and National membership services, insurance (\$1.00) and a subscription to the <i>SCOUTER</i> magazine.
MERIT BADGE COUNSELORS	NONE	A registered adult with the Troop can be a Merit Badge Counselor. Completing another Adult Application is required to register as a Merit Badge Counselor, as well as a Merit Badge Counselor Information form.
FRIENDS OF SCOUTING	VARIABLES	This is a program used by the Council to supplement the funds received from other sources. It is voluntary in nature and the amount of the annual contribution, if any, is left up to the individual.

For Scouts and Adults joining the Troop in any month other than December some fees may be prorated.

Personal Funds

All Assistant Scoutmasters, Troop Committee members and others who have or will spend personal funds for Troop programs/activities, and expect to receive reimbursement for those funds, must know that such funds are: (1) to be within the established budget approved in January of each year or (2) pre-approved by the Scoutmaster, Troop Committee Chairman and/or Troop Treasurer as funds which are available, but not so budgeted. Otherwise, Assistant Scoutmasters, Troop Committee members and others who spend personal funds on Troop programs/activities do so at the risk that they may not be fully reimbursed. A receipt must be submitted for reimbursement.

Camperships

Each Scout is encouraged to earn the money to pay for his camping and other fees through an allowance for performing family chores or through participation in Troop Fundraisers during the year. Additionally, there are members of AUMC who will hire Scouts who wish to earn their own way. A limited number of Camperships are also available through the Troop as well as the Council to help defray the costs of attendance at in-council Summer/Winter Camps and some Training Courses. Any family or Scout whose circumstances may require the assistance of a Campership or short-term job should speak, confidentially, with the Scoutmaster or Committee Chairperson.

Fundraisers

It takes approximately \$950.00 to outfit each Patrol with Troop-supplied tents, cooking gear and other equipment. To supplement this cost, the Troop has fundraisers each year. The Troop elects different fundraisers during the year including Holiday Greenery, sold during September and October for distribution the first weekend in December, and a car wash, held in May/June. The net profits from fundraisers are divided between the Scouts and the Troop General Fund on a percentage decided by the PLC each year, typically 50/50.

Scout Accounts

Each Scout can accrue money in his Scout Account to be used to pay for monthly camp-outs, activity fees for Merit Badge Fairs, deposits for summer camp, Philmont or reimbursement for scout related equipment (i.e.) new sleeping bag or pad, backpack, etc. A receipt for the purchased item must be presented to the Treasurer, along with a *Request to Use Scout Account* form for reimbursement. The credit balance left in a Scout account when a Scout ceases active involvement with the Troop may be transferred to a sibling, other Scout or donated, in the Spirit of Scouting, to the Troop General Fund or the Council Campership program.

11. UNIFORM AND EQUIPMENT

The official Boy Scout Uniform can be purchased from various branches of the Houston Scout Shop. The locations and phone numbers for the branches are included elsewhere in this booklet. Experience has shown that short-sleeved shirts are the most practical. You may also want to consider purchasing the uniform a little on the large size to take care of those youth growth spurts.

The official Scout uniform is worn to all Troop meetings, events and camp-outs and consists of scout shirt, scout shorts or long scout pants, scout web belt, and scout sox. The scout shirt should have (at a minimum) green shoulder loops, Council strip, Troop 993 numerals, 35 year strip, World Crest Emblem, Patrol patch, Rank and position patches as appropriate. The Merit Badge sash is worn at Scoutmaster Conferences, Board of Reviews and Troop and/or Eagle Court of Honors. The O/A sash is worn at Troop O/A elections and other O/A-related events.

Religious emblems, knots, and the Webelos Arrow of Light patch may also be transferred to the Boy Scout uniform. Upon joining the Troop, new members may also order a Troop T-shirt and a Troop 993 numeral patch.

The Troop neckerchief will be awarded (one time only) to each Scout during a Troop Court of Honor after he has achieved the rank of Tenderfoot and has earned his "Totin Chip". This Troop neckerchief is to be worn at all Scoutmaster Conferences, Board of Reviews, Troop and/or Eagle Court of Honors and Scout Sunday. Replacement neckerchiefs may be purchased for \$10.00 from the Advancement Chairperson.

Each Scout should also have his own copy of the **Boy Scout Handbook**, which contains information concerning the Boy Scout program and your Scout's permanent personal advancement record. Each Scout should also have his own copy of the **Boy Scout Handbook** (information on merit badges, advancement and special opportunity awards) for the current year. **Scouts should safeguard their Boy Scout Handbook by clearly marking their name on the outside with a "Sharpie" and protecting it from the "elements" by covering the book with a zip lock bag or some other type of water-proof covering.**

Information regarding personal camping equipment, which each Scout should have, is contained in a special section at the end of this booklet. The Troop furnishes tents, cooking gear (other than a personal mess kit), lanterns, stoves, fuel, Patrol equipment boxes, and other equipment. At times, the Scouts will be required to bring Troop equipment home for cleaning (tents or cooking gear) or drying (wet tents). *The Scout is responsible for seeing to it that all Troop equipment is returned to the Quartermaster on the Monday evening following the outing.*

12. CAMPING

As you will find throughout this booklet, Troop 993 prides itself on being a very active camping unit that keeps the “outing” in Scouting through monthly camp-outs, long term summer and winter camping, and for the older Scouts, high adventure activities. Each year (in August) the Patrol Leaders Council (PLC), along with the Scouts in the Troop, plans outings for the coming year (January through December) which develop the basic Scout camping skills (knot tying, first aid, cooking, fire building, compass, nature, campsite layout, sanitation) while practicing low impact camping. They also plan special activities such as swimming, canoeing, rock climbing and rappelling, rafting and wilderness survival.

You will notice some differences between Boy Scout Camping and what you experienced in Cub Scout Camping. First, and probably the most important, **Boy Scout activities are planned and implemented by the Scouts**, with adult supervision. The Scouts must plan, organize, execute and lead each camping expedition. Through the Patrol method, the Scouts in the Troop will have the opportunity to learn how to work together as a team under youth leadership. Each Scout is expected to be self-sufficient when it comes to personal gear while supporting the Patrol and Troop activities.

Secondly, Troop camp-outs are not set up to be family activities. In other words, *siblings who are not eligible for membership in the Troop are not allowed to attend the camp-outs*. You will also notice that your presence is not required on every overnight outing as it was in Cub Scouts. We do, however, need and welcome the support of parents in such areas as additional adult supervision, transporting Troop members to monthly camp-outs, summer/winter camp and other activities and assisting with the Troop program while at camp.

Parents who attend camp-outs and/or summer/winter camp should be forewarned that they would be working with scouts other than their own at these activities. This allows the scouts more freedom and the parents an opportunity to watch their scouts interact with adults other than themselves.

Two weeks prior to a camp-out, permission forms and fees will be collected by the ASM in charge of the outing and turned over to the Treasurer. The ASM will report the total number of Scouts and other ASM's attending to the Transportation Chairman who will arrange adequate transportation and drivers for the camp-out. The drivers' names and vehicles being driven will be turned over to the Outdoor Activities Chairman so that a Tour Permit may be submitted to SHAC during the Monday night Troop Meeting preceding an outing.

At the Troop Meeting one week prior to the camp-out, the Grub-master for each Patrol will plan meals for the campout with their Patrol. During the week, Scouts will purchase the groceries for the outing and submit the receipts to the Troop Treasurer for reimbursement. Reimbursement is dependent upon the per person fee of \$12 times the number of mouths being fed by that Patrol.

Any Scout who has turned in his permission slip and fees but finds that he is unable to attend (sick, broke leg, etc.) will be unable to receive a refund on the fees paid as the Troop will have already incurred expenses on his behalf. The Scout who is unable to attend MUST inform his Patrol Leader that he will not be attending so that assigned camp-out duties can be revised and the Patrol Leader can inform the Transportation Chairman that a seat has been vacated.

The Troop attends a Boy Scout Camp each summer for a week alternating in-council camps with out-of-council camps every other year. Additionally, the Troop attends a Boy Scout Winter Camp during the week between Christmas and New Year for those Scouts wishing to work on merit badges exclusively. Food for both of these camps is included as part of the registration fee. The Troop attends summer/winter camps as a unit under its own uniformed adult leadership with additional parent support as necessary. Scouts in the Troop may also attend other specialty camps (Pack and Paddle, Horsemanship Camp, Life to Eagle, CJLT, etc.) on an individual basis as their interests dictate.

A minimum of two registered adults is required for all Troop camp-outs. Our Troop prefers to have four registered adults on all camp-outs (two of which are uniformed adult leaders) so, in case of emergency, one registered uniformed leader and another registered adult (parent) will together accompany an injured Scout to the hospital; two deep leadership may still then be maintained at the campsite with the remaining uniformed leader and registered adult parent.

Other events and activities, such as summer/winter camp and high adventure activities, may require a larger number of registered adults. We encourage all parents to become registered adults, whether or not they hold a committee position, when their son joins the Troop. Parents (registered or not) may attend any camp-out or event (provided they have the appropriate medical form on file with the Troop Health and Safety Chairman and have completed the Youth Protection Training course on-line) and assist with the activities.

13. TRIP-MASTER

The Trip-master is the Scoutmaster or Assistant Scoutmaster in charge of the logistics and administration of each outing/activity/event they have signed up to coordinate. Trip-masters are responsible for securing camp-site reservations, written permission to use private property, Tour permit approvals, travel maps, scout permission slips, appropriately certified adults for the planned activities and one to two additional Uniformed Adults to assist them.

The Trip-master will appoint one Assistant Trip-master who will be responsible for safety considerations at the camp-out, and for working with the adult Quartermaster to make sure that all the necessary Troop equipment has been requisitioned from the QM shed. The other Assistant Trip-master will be responsible for planning the menu and purchasing the food for the adults (the "Grey Owl" Patrol). On most camp-outs, however, the adults in the Troop (SM,

ASM and parents) are in the habit of eating as guests of the individual Scout Patrols

14. TRANSPORTATION

The Troop parents provide transportation for monthly camp-outs, summer and winter camp, special events, and activities. If at all possible, the Scoutmaster and Assistant Scoutmasters do not drive but are passengers in parent-driven vehicles. A valid Texas Driver's License and proof of insurance for at least the minimum amount required by the State of Texas is required. BSA recommends minimum coverage amounts of at least \$50,000/\$100,000/\$50,000.

All families are expected to share equally in providing transportation for the Troop and staying on the outings to provide additional adult supervision. **No outing should have to be canceled because there are not enough adults committed/prepared to drive or supervise the outing.**

Adults driving on camp-outs are requested to arrive at the Scout Building with a **FULL tank of gas**, prepared to have the fluids, brakes, tires, lights, belts and other miscellaneous items checked on their vehicles prior to leaving. A list of equipment which should be in each and every vehicle transporting Scouts is included at the end of this booklet and will be discussed during Transportation Orientation for New Parents.

The Troop usually departs for monthly camp-outs on Friday evening around 6:30pm or Saturday morning early and return on Sunday afternoon between 12:00 and 2:00pm.

15. ADVANCEMENT

Advancement in rank is the means by which the Boy Scouts provide recognition to a Scout as he learns and utilizes new Scouting and leadership skills. To advance in rank Scouts must meet the specific requirements set out in the **BOY SCOUT HANDBOOK**. The *Scouts are responsible for keeping track of their own progress, setting their advancement goals, and designing their own course and pace.* They will receive encouragement and advice from the Scoutmaster and members of the Board of Review, but the experience of succeeding or sometimes failing is theirs to control.

Parents should familiarize themselves with the advancement program, but it is essential that parents step back and allow their sons to experience and learn from their failures and recoveries (in a *safe, controlled environment*) as well as their successes in the *advancement program*. In Boy Scouts a **parent may not sign-off on their own Scout's advancement, conduct a Scoutmaster Conference for their own Scout, nor sit on their own Scout's Board of Review.**

The requirements for Tenderfoot, Second Class and First Class may be worked on simultaneously; however, these ranks must be earned in sequence. The Patrol Leaders (other than in the New Scout Patrol), Troop Guide, Instructor, Senior Patrol Leader (SPL), and Assistant Senior Patrol Leaders (ASPL's) can test and sign off each of the requirements under certain circumstances and after the Scout has demonstrated their knowledge and skill of the requirement.

When all of the requirements have been met for a rank advancement, the Scout signs up for and participates in a Scoutmaster Conference where his knowledge and performance of the skills he has learned are reviewed for one last time. This conference should be an opportunity to establish a good working relationship between the Scout and the Scoutmaster. It is an opportunity for the Scoutmaster to meet one-on-one with each Scout in order to set goals, discuss interests and communicate regarding the Scout's interaction within the Patrol and the Troop.

After the successful completion of the Scoutmaster Conference, the Scout signs up for a Board of Review. This Board of Review is made up of not less than three registered adults from the Troop Committee who, through questioning, examine the Scout's feelings concerning the Troop program, review where and how he has used his skills, and assess his experiences and goals in Scouting. Other questions pertaining to "Scout Spirit", leadership abilities, service projects and other aspects of Scouting may also be asked. New Committee members can be scheduled to sit in (non-voting) on several Board of Reviews to observe prior to being asked to serve officially on a Board of Review.

For the ranks of Star, Life and Eagle, the Scout will have to earn specific and elective merit badges to eventually total 21 in all. The following is an overview of the general requirements for the ranks of Star through Eagle:

RANK	MERIT BADGES		SERVICE HOURS
	Eagle required	Elective	
Star	4	2	6
Life	3	2	6
Eagle	5	5	Special Project

In addition, a Scout must serve in an elected or appointed position for each of the three ranks (Star, Life, Eagle) and successfully complete a Scoutmaster's Conference and Board of Review. A District Board of Review (rather than a Troop Board of Review) is convened for the rank of Eagle.

A Troop Court of Honor is held twice a year at a minimum (March and October) at which time your Scout will be recognized for his advancement in rank and other accomplishments during the quarter. Family, relatives and friends are always welcome at the Courts of Honor.

16. MERIT BADGE PROCEDURES

There are over 125 merit badges from which to choose that cover various professions, hobbies, crafts, aquatics, outdoor skills, conservation and public service. The merit badge classes are taught by qualified youth or adult merit badge counselors on an individual basis (with parent in attendance) or buddy system basis, or in classroom settings, at the annual Mustang District Merit Badge Fair, at Summer/Winter Camps and Life to Eagle Camps.

A list of the Troop and District Merit Badge Counselors can be found on the Troop website and in the back of, what is termed, the Red binder.

All Scouts must **obtain the Scoutmaster's permission and approval** to work on a specific merit badge **prior to signing up for a Merit Badge Fair, Summer/Winter Camp, Life to Eagle Camp or calling a merit badge counselor.** Merit badges may be classified as Level I, II or III. Level I merit badges are most appropriate for first year scouts. Some Level II and III's are better worked on when the Scouts are more mature or studying these subjects in school.

The procedure for obtaining approval to work on a merit badge is simple. The Scout obtains a merit badge blue card (or yellow on rare occasion), completes his personal information and merit badge information and takes it to the Scoutmaster. If the Scoutmaster approves the Scout's choice he will sign the merit badge card. **It is *highly recommended* that the Scout read the Merit Badge Book prior to participating in a Merit Badge class or calling a Merit Badge Counselor.**

The Scout will participate in class, or work on the merit badge individually, until he has finished the requirements for the merit badge. At that time, the counselor will sign the card and the Scout will (1) make a copy of the signed card and keep it with his personal advancement records, and (2) turn the signed card into the Troop Advancement Chairman. The merit badge will be awarded at the next Troop Court of Honor.

A Scout (not his parents) should take care to safeguard the documentation he receives for his partial or completed work; if lost, the Scout (not his parents) may have to repeat the work to earn the badge. *A parent may not counsel their own Scout on a Merit Badge* unless their Scout is part of a larger group of Scouts being counseled.

17. TROOP AND BSA FORMS

In order to keep the Troop's records current, there is paperwork which must be completed. *All* of the forms found in the *front pocket* of this booklet **MUST be completed and returned within two weeks to the Troop Membership Coordinator along with a check for all applicable fees (made payable to Troop 993).** As soon as paperwork is submitted, the Troop will be able to register

your son with the Council and National Boy Scouts of America. Please be sure to keep a copy of all completed forms for future reference.

If a Scout takes medication on a routine basis for a chronic condition (or is only taking it for a short duration that coincides with a camp-out) a SHAC Medication Form must be on file (for each medication taken) with the Health and Safety Chairman.

In the back pocket of this booklet are the forms necessary for adults to complete in order to become a Registered Adult Scouter (Troop Committee Member, Assistant Scoutmaster, Merit Badge Counselor, Registered parent). The adult Health forms (Parts A, B & C) **must be completed if you are accompanying the Troop on any camp-outs or Summer/Winter Camps.**

An original and **6 copies** of the Scout's Health Form, medication form and the Scout's medical insurance card will be needed for the Transportation Binders.

If you need assistance in completing any of these forms, please do not hesitate to ask the Scoutmaster who will refer you to the appropriate Troop Committee Member.

18. COMMUNICATIONS

Our primary means of communication is through email and during announcements Monday night during Troop Assembly.

Our secondary means of communication is through the Troop Scout mailbox. After your son is registered, the Troop will set up a folder with his name in the **Troop Mailbox**. This mailbox is used for notices of events, fees owed, outing permission forms, new Troop rosters and calendars and other miscellaneous information that **you and your Scout need to know**. Your Scout will need to remember to check the mailbox each week and to give you any documents addressed to you.

Another resource for information is our Troop website at www.Troop993.org where Troop information, outing permission slips, calendar, Committee and ASM rosters, forms, photo gallery and much more can be found.

19. ORDER OF THE ARROW

The Order of the Arrow (O/A) is a national brotherhood of honor campers based on cheerful service to others. Its purpose is to:

- recognize those Scouts who best exemplify the Scout Oath and Law in their daily lives
- develop and maintain camping traditions and spirit
- promote Scout camping at Council Camps and other appropriate places

- crystallize the Scout habit of helpfulness into a life purpose of leadership in cheerful service to others

The Order of the Arrow program is conducted through the Mesenta Chapter of the Colonneh Lodge. Troop members are nominated and elected to membership by fellow Scouts in their own Troop. They must meet certain qualifications, which include: hold the rank of First Class or higher and spend at least 15 days and nights of camping (6 of which must be at a long-term camp (i.e. summer/winter camp, and the remainder of which should be weekend camp-outs) within the last year.

If elected they are “called out” in a special ceremony at Summer Camp. They must then prove themselves at an O/A Ordeal where they are to reflect upon their Scouting life and obtain a deeper understanding of the Order. One adult per Troop per year can be recommended for membership by the Troop to the O/A Committee. More information may be obtained by talking with the Troop O/A Representative (Scout) or the Troop O/A Assistant Scoutmaster.

20. SCOUT BUILDING AND GROUNDS

AUMC has graciously provided the Scouts of Troop 993, as well as a few other Scouting units, the use of their facilities asking only that we treat the buildings and grounds with respect and help maintain these facilities in a clean and orderly manner. To that end we bag all our trash at the end of our meetings and place it in the dumpster and replace the garbage bags in their receptacles. We vacuum the carpet of any room used by the Troop and sweep the entry to the main room. We wet wipe any tables used. Chairs are stacked against the wall and tables are returned to their positions. Please understand that if your Scout is a **member of the Clean-up Patrol he may not leave before *the job is done and the SPL or ASPL has dismissed him.*** Any damage or loss incurred to the facility or grounds will be the responsibility of those who cause it.

We have also been asked by AUMC to refrain from using the toddler playground across from the Scout Building. This means that **no Scout from Troop 993 is to be within the fences surrounding the playground. It is off limits to all Scouts.** If Troop 993 parents bring younger siblings with them when they drop-off/pick-up their Scouts please remember that this playground is for **pre-school children only** and that you must supervise you children *at all times There are no exceptions.* There is an older children’s playground behind the Scout Building that may be used but again siblings must be supervised when using the equipment. This *playground is also off-limits to all Scouts during meetings.* Neither AUMC nor the Troop assumes any responsibility for toddlers/children using the playgrounds.

TROOP 993

PERSONAL CAMPING EQUIPMENT LIST

The following is a list of the basic items that each Scout will need for his comfort, health and safety while in the outdoors.

BACKPACK	This may be of an <i>external or internal frame type, which is of a size that fits your Scout</i> . Do not buy a pack that is too large but remember that your Scout will grow and be capable of carrying bigger loads. Unless your Scout already has a backpack, it would be best if this purchase is delayed until you have the opportunity to visit with the Scoutmaster or an Assistant Scoutmaster concerning the types and cost of various standard models of backpacks. The Troop has a limited number of loaner packs available.
BACKPACK COVER	This is a nylon cover that fits over the entire pack together with the items strapped to the outside of the pack (i.e., sleeping bag, ground pad, tent) and is <i>used to protect the pack and its contents against inclement weather while in transit or at night</i> . A large black garbage bag is <i>not an adequate replacement for a backpack cover</i> . Although a garbage bag may be used under the pack cover for added protection. Backpacks are not kept in Troop tents at night
SLEEPING BAGS	There are several styles (i.e., mummy, rectangular) of sleeping bags that vary in content (i.e., polyester, halofill, qualofill, down), size and weight according to its intended use. The factors you should consider are the size, weight and cost as well as the weather conditions under which it will be used. There is no sense in buying a sleeping bag for arctic conditions unless your Scout plans on doing a lot of camping up North in the winter.
SLEEPING BAG LINER	You can use a regular cotton/flannel bed sheet, folded lengthwise and sewn at the bottom and up <i>one</i> side. This serves as extra insulation in colder weather and also catches dirt and debris if dirty feet are put in the bag. In warmer weather, the sleeping bag can be used as a mattress and the liner as a cover.
GROUND PADS/ SELF-INFLATING PADS	Ground pads/self-inflating pads provide for comfort and serve as insulation when camping on the ground. The pads come in varying sizes (i.e., three-quarter, full and extra long) and thickness (i.e., normal, extra thick). The best buy is a single cell foam sleeping pad in 3/ (supports the upper-core portion of the body) or full size. Self-inflating pads can develop leaks or tear and tend to be heavier.
HIKING BOOTS	Make sure that hiking boots are properly fitted, are worn with proper socks and wicking/liner socks, are broken in and are waterproof. There is nothing worse than trying to hike with a backpack and blisters.
PLASTIC BAGS	Small plastic bags (i.e., bread sacks, newspaper sacks, food storage bags without zip lock tops) can be used to put over socks in boots to keep feet dry in really wet weather. They can also be used to put wet clothes in to keep the rest of your pack dry.

ZIP LOCK BAGS	Zip lock plastic bags are used to pack all clothing and other articles in to keep them dry inside your pack.
CANTEEN/WATER BOTTLES	<i>Do not use metal canteens.</i> They tend to corrode and will retain smells and tastes from the contents. Purchase two one-liter plastic or lexan water bottles with screw tops and retainer straps (to keep from losing the lid). One water bottle should have a wide mouth and the other one a narrow mouth.
PLATE	A 10-inch aluminum, lexan or plastic plate is all that is needed. You do not need to buy a mess kit. A frisbee works great too and you can play with it when you aren't eating on it
BOWL	Lexan or plastic is lighter and easy to handle. A large butter tub works great too.
EATING UTENSILS	A lexan spoon and fork is all that is needed. If you already have a metal camping knife, fork, spoon set, then by all means use it.
DRINKING CUP	A drinking cup with straight sides (i.e., metal Sierra or lexan) is best. Each Scout will need his own personal drinking cup on all camp-outs.
DUNK NET	This is a mesh bag used to dunk dirty eating equipment in the dishwasher and rinse water after eating. This is not required, however, it is handy for keeping hands out of boiling water.
RAIN SUIT/ PONCHO	A two-piece rain suit, with coat and trousers, for rainy or windy weather is best. Make sure it is large enough to go over clothing, is ventilated, is sturdy to prevent ripping or tearing and does not weigh too much. Scouts who are still growing may find that a poncho is less expensive.
KNIFE	After a Scout has earned the Totin' Chip (see <i>Boy Scout Handbook</i>), he will be allowed to carry and use a folding utility (pocket) knife like the Swiss Army when camping or any of the official Boy Scout knives. <u>No sheath knives are allowed.</u>
COMPASS	See the <i>Boy Scout Handbook</i> or the Scoutmaster/Assistant Scoutmasters for the different types of compasses that can be used. There is no need or will be allowed to use an expensive lensatic compass or <i>global positioning</i> . Use of the GPS will be taught to the older Scouts in the Venture Patrol.
FLASHLIGHT/ HEADLIGHT	A small flashlight or headlight that uses "AA" or "AAA" batteries is sufficient. Fresh batteries should be placed in the flashlight before each outing and extra batteries should be brought on long-term camps. Be sure to pack an extra bulb too.
FIRST AID KIT	A personal first aid kit can be purchased or made up of items on hand at home. The <i>Boy Scout Handbook</i> contains information as to the contents needed for the kit. We suggest you add moleskin and mole foam to your personal first aid kit.
MATCHES	These are an optional item that, if brought, should be stored in a waterproof container.
TOILET PAPER	Never leave home without it. Take center core out and flatten and put in a plastic zip lock.

CLOTHING	The official scout uniform (minus neckerchief, medals of all kinds, merit badge and O/A sash) will be worn when traveling and as directed by the Troop leaders while in camp. Otherwise, jeans, shorts and scout related t-shirts may be worn around camp. In the winter, a long sleeved red shirt to wear under the uniform shirt, as well as thermal tops and bottoms, come in handy for wear and sleep. A sweatshirt, sweat pants and wool stocking cap and gloves are also nice to have along. Solid colored utility or cargo pants may be worn, but please, no camouflage colors . Changes of underclothing and socks for each day should be packed. Personal hygiene articles (i.e., toothpaste, toothbrush, deodorant, sun screen, insect repellent, chap stick) should be packed in a toilet kit or zip lock bag. Leatherwork gloves are handy for working around dutch ovens and for building cooking fires. The Patrol Leaders will go over any other personal items needed for a specific camp-out.
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Note: Cotton clothes are a poor choice for camping, as cotton is bulky, cold and slow to dry when wet. Whenever possible, one or two light layers, made of quick drying synthetic materials such as supplex or polypropylene, should be used. Polartec, or a similar synthetic fleece, is excellent for layering and remains warm even when wet.

PROHIBITED ITEMS INCLUDE:

Sandals or other open-toed shoes (shower shoes are recommended for wear in the showers at camp but may not be worn to walk to and from the showers;

Electronic equipment (such as radios, CD or tape players, Game Boys, TV's, calculators, palm pilots, etc.);

Gum, candy, soft drinks, chips, pretzels and other junk food;

Candles and propane/butane heaters, aerosol cans of any kind);

Tobacco, alcohol, illegal drugs or other substances;

Fireworks or explosives, firearms or ammunition (of any kind);

Sheath knives or any pocketknife with a blade over four inches long;

Personal hatchets, axes or saws;

Slingshots, water cannons, water balloons, etc.;

Glass bottles (of any kind - no matter what is in them!); and,

Scouts may not carry pagers and cell phones on camp-outs or at events.

THE TROOP WILL FURNISH:

Tents, ground cloths for the tents, dining flies, cooking pots, pans and utensils, stoves, liquid fuels, lanterns, water purifiers and rope.

WHERE TO FIND WHAT YOU NEED: *If you want to shop in person locally, visit ACADEMY, REI, OSHMAN'S, WILDERNESS EQUIPMENT, WHOLE EARTH PROVISIONS or the SCOUT SHOP who carry most, if not all, of the items listed above. If you want to shop by mail, call CAMPMOR, INC. at 1-800-226-7667 and request one of their catalogs.*

STILL UNSURE OF WHAT TO BUY? *Watch for announcements of Parent Training/ Orientation Sessions (from 7-7:30pm) led by the Scoutmaster or Assistant Scoutmasters or older experienced Scout.*

RECOMMENDED VEHICLE SAFETY EQUIPMENT

MUST HAVE:

- Current Inspection Sticker
- Current Insurance Certificate
- Current Drivers License

OBTAIN FROM TRIP-MASTER:

- Medical Binder
- Map and route description
- Rest stop locations
- Troop passenger list per vehicle
- Home Base Contact - name and phone numbers
- Cell phone numbers or FRS channel for other drivers

SAFETY EQUIPMENT REQUIRED IN EACH VEHICLE:

- Flares or reflective triangle
- Reflective vest
- First Aid Kit
- Flashlight (with fresh batteries and bulb)
- Jumper cables
- Rag or cloth
- One gallon of water in container

OPTIONAL SAFETY EQUIPMENT:

- Tools
- Fire Extinguisher
- Tow chain, rope or webbing

TROOP 993 CODE OF CONDUCT VIOLATION PROCEDURES

In order to achieve the primary objectives of Scouting – learning skills while having fun – it is necessary for Scouts to obey the Scout Law, Scout Oath and the Troop Code of Conduct. Behavior which is disruptive or intimidating or which could result in injury or loss of property will not be tolerated. Any Scout observed engaging in such behavior will be encouraged to resolve their behavior problems, whenever possible, through participation in (1) a Scoutmaster conference; and/or (2) discussion of their behavior before the PLC. Scouts who are unable to resolve these behavior patterns may then be subject to disciplinary action including warnings, probation or expulsion from the Troop as determined by the Conduct Review Committee.

Conduct Review Committee

Membership on the Conduct Review Committee will consist of the Senior Patrol Leader, two additional members of the Patrol Leaders Council (PLC), one Assistant Scoutmaster and two active, registered members of the Troop Committee. A minimum of four members must be present, with representation from both youth and adults, to form a quorum and actions will be taken to a majority vote of the members present. The Conduct Review Committee may be convened at any time by the Scoutmaster or by the Senior Patrol Leader at the request of the Patrol Leaders Council (with the Scoutmaster's approval). Minutes will kept by the Conduct Review Committee of all meetings and actions taken by the Committee.

Summons

The Scout/parents will be sent a written summons to appear before the Conduct Review Committee by the Troop Committee Chairperson indicating the date, time, place of the Review and the nature of the offense. The Scout will also be asked to provide the names of witnesses to the incident. Witnesses may be requested to appear before the Conduct Review Committee.

Proceedings

The proceedings shall be conducted in private, attended only by the members of the Conduct Review Committee, the Scoutmaster and the Scout in question (along with his parents). Witnesses shall be present only during their testimony. The Scoutmaster shall advise the Conduct Review Committee as needed to ensure that the proceedings are conducted in a fair manner and within the limits of authority vested in the Conduct Review Committee by this document. The Conduct Review Committee shall have the authority to: (a) counsel the Scout, encouraging him to adjust his behavior; (b) issue a written warning; (c) place the Scout on probation; or (d) expel the Scout from the Troop.

Warnings

A “Verbal Warning” may be issued by the Scoutmaster, Assistant Scoutmasters, Senior Patrol Leader, Assistant Senior Patrol Leaders, Patrol Leaders or any other adult by obtaining concurrence from the Scoutmaster or, in his absence, the Assistant Scoutmaster in charge, that it is appropriate to give a “Verbal Warning”.

A “Notice of Warning” card may be issued by: (a) obtaining concurrence from the Scoutmaster or, in his absence, the Assistant Scoutmaster in charge that it is appropriate to give a “Notice of Warning” card; (b) giving the Scoutmaster, in writing, a brief description of the unacceptable behavior, the date and location the behavior occurred and the name of the individual Scout involved; and (c) handing the Scout involved a card on which is printed “Notice of Warning”.

Instead of, or in addition to, a Notice of Warning Card, the Scoutmaster or Assistant Scoutmasters may require the Scout responsible for unacceptable behavior to: (a) remain in his tent or other location apart from the other Scouts; (b) clean up the campsite or meeting area; or (c) miss Troop activities at camp-outs or meetings.

A “Written Notice of Warning” will be sent to any Scout/parent, after receiving a “Verbal Warning” and two “Notice of Warning” cards during any consecutive 3-month period. The Scout’s parents will be called by the Scoutmaster or Assistant Scoutmaster and they will be asked to pick him up immediately from the meeting, camp-out or other activity. A third “Notice of Warning” card will place the Scout on Probation for a period of thirty days.

Probation

If a Scout is placed on Probation the Conduct Review Committee will send a written letter to the Scout/parents indicating the duration of the Probationary period. While on Probation, a Scout may not participate in camp-outs, hikes or other activities and events. He may, however, attend Troop meetings.

Expulsion

Placement on Probation for a second time during any period of 12 consecutive months will result in immediate Expulsion of a Scout from the Troop. This Expulsion may be temporary (3-6 months) or permanent depending upon the nature of the offense. A Scout who takes part in malicious actions or behavior which results in serious bodily injury or considerable loss of property will be immediately sent home from the Troop activity or camp-out (at parent expense) and will be subject to permanent Expulsion pending review by the Conduct Review Committee.

Under no circumstances shall any form of corporal punishment or physical harassment be permitted, allowed or tolerated.